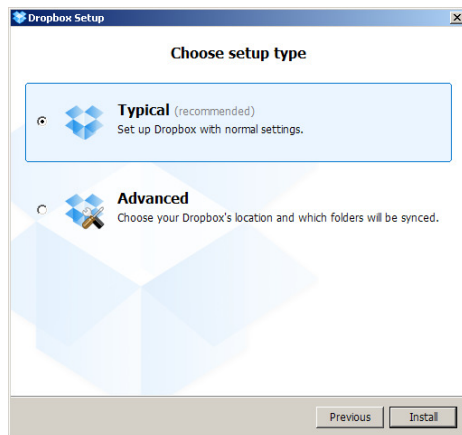
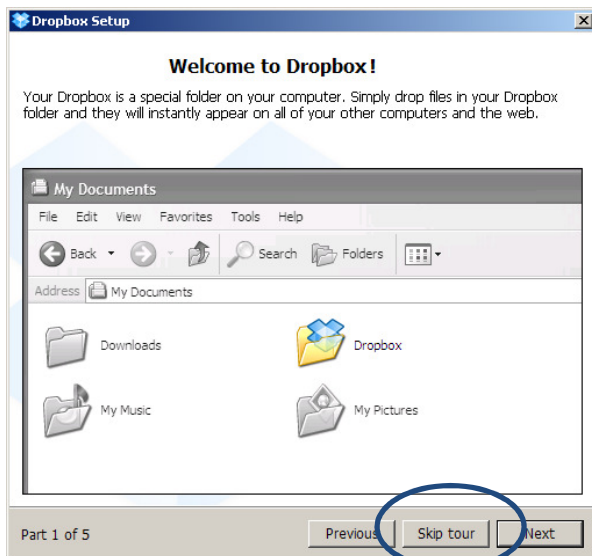


Dropbox Installation Steps

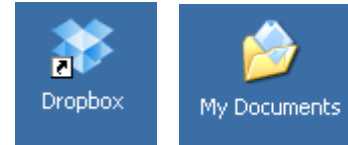
1. Dropbox is an online cloud storage program. You need access to the internet for the program to work. Go to <https://www.dropbox.com/> to download and install the latest version. Double click on the file to run it.
2. The first time you install select **I don't have a Dropbox account**. Follow the steps to set one up.
3. When you install it at another computer select **I already have a Dropbox account**. This will link the computer to your online cloud storage account.
4. The next step asks if you'd like extra storage. The first 2 GB is free! You can add more for free if you get your friends to sign up.
5. Choose either the **typical** or **advanced** setup. The typical setup installs the Dropbox folder in My Documents on your computer. The advanced setup lets you decide where you want it to be installed.



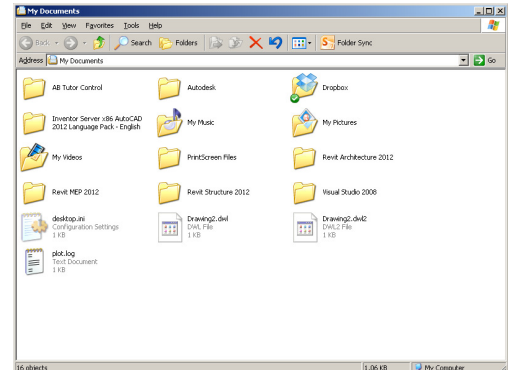
6. A brief tour will run. Look it over the first time to get acquainted with the capabilities. You can skip it when you install it on other computers.



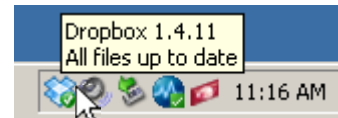
7. Double click on the Desktop icon to open the Dropbox folder.



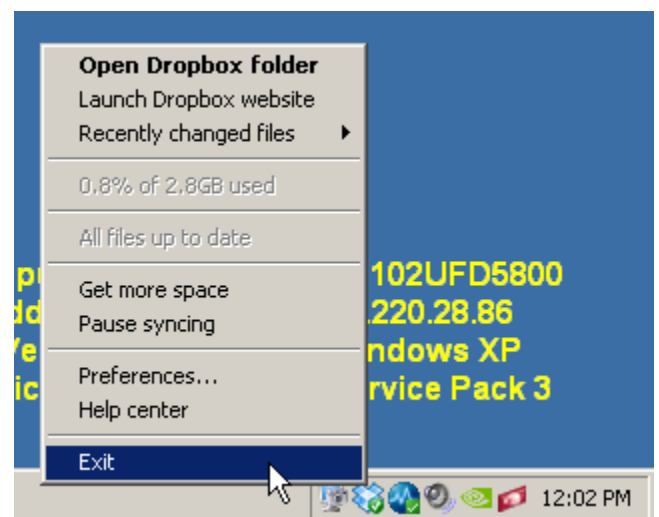
8. Or you can double click on the Dropbox folder in My Documents. Whatever you place in the Dropbox folder is automatically uploaded to the cloud storage.



9. The icon on the taskbar notes if the objects are updated. The little green checkbox next to the files also is a visual clue that the files are in sync.



10. You can exit Dropbox by right clicking on the icon. It will NOT update the files until you turn it back on. To turn it back on you need to go to the Start Menu>Programs>Dropbox



11. You can only have one Dropbox account per computer log in.